



BEDFORD HARRIERS A.C.

Bedford International Athletic Stadium
Barkers Lane, Bedford MK42 9SA
www.bedfordharriers.co.uk

Email: hello@bedfordharriers.co.uk
Telephone: 01234 307013

11th February 2020

Dear Member

BEDFORD HARRIERS ANNUAL GENERAL MEETING 2020

This year's Annual General Meeting will be held on **Wednesday 25th March 2020** at the Bedford International Athletic Stadium at **8.30pm**.

The agenda will be as follows:-

- Chairman's Introduction.
- Apologies for Absence.
- Minutes of the last AGM.
- Chairman's Report.
 - Club governance update
- Treasurer's Report.
- Membership Secretary's Report
- Team Management Report
- Coaching and Training Report
- Race Management Secretary Report
- Multisport Sub-Committee Report
- Election of Officers and Committee.
- Annual Subscription.
- Volunteers Draw
- Any other Business
 - Vote to select the Charity of the Year

All resolutions proposed for consideration by the General Meeting shall be submitted in writing to the Club's Secretary at least two weeks before the date of the meeting; by 23:59 on Tuesday 10th March 2020. Any matters not requiring the attention of the AGM may be raised, without notice, at the informal discussion after the conclusion to the meeting (see below).

Nominations for the committee posts may be made on the form on the notice board at the stadium, from the floor of the meeting or in writing to the Club's Secretary.

We will attempt to adhere to the formal agenda at the meeting, so that we do not detain you longer than necessary. However, to enable you to air your views with the committee and fellow

Affiliated to ARC, UKA/EA, Bedfordshire AAA, BTF, and SEAA

PATRON
W.J. Jordan, Esq.

CHAIR
Steve Crane

VICE CHAIR
Chris Capps

HON. TREASURER
Richard Watson

VICE PRESIDENTS
Richard Canvin
Barry Whitmore
Rob Burrells

HON. SECRETARY
Jenny King



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members there will be an informal discussion after the conclusion of the meeting, at which further matters not brought up at the AGM may be raised.

Voting by proxy (a vote cast by a person's representative)

Companies Act 2006 Sec324

Following on from the Club's Special General Meeting held on 30th November 2016 the incorporation of the Club as a Company Limited by Guarantee was completed on 28th April 2018 and incorporation includes compliance with the Companies Act 2006.

One of the provisions of the 2006 Act is that companies provide for 'Proxy Voting'

Any member wishing to appoint a proxy must complete the following statement and return it to the Club's Honorary Secretary.

By mail addressed to;

Honorary Secretary
BEDFORD HARRIERS A.C.
Bedford International Athletic Stadium
Barkers Lane
Bedford MK42 9SA
To be received no later than 21st March 2020

By email addressed to;

hello@bedfordharriers.co.uk
To be received no later than 23:59, 21st March 2020

For those who wish to use the email method simply open the AGM invitation letter on Home page on the Club's website and copy the text into an email editing where necessary and leaving the signature field blank.



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Bedford Harriers AC
Annual General Meeting 25th March 2020

I,of.....,
(Member's name, please print) (Member's address, please print)

a member of Bedford Harriers AC, hereby appoint,

.....of.....,
(Name, please print) (Address, please print)

as my proxy to vote in my name and on my behalf at the annual general meeting of the Club to be held on 25th March 2020, and at any adjournment thereof.

Signed.....Membership number.....Date.....
(Member's signature)

Jenny King
Club's Secretary